

# Rapid Testing Kit Distribution

*Instructions and tips*

There are a variety of ways that Coloradans can use to get [rapid testing](#) supplies. The Colorado Department of Public Health and Environment recently expanded the Rapid At-Home testing program to include a community distribution model for rapid, COVID-19 tests. In this program, the tests available for distribution to the public are iHealth Labs over-the-counter (OTC) COVID-19 Antigen rapid tests, which look like the image below:



## About the Test

- These rapid antigen tests received emergency use authorization by the FDA for home use by patients aged 2 years and older. Additional test details can be found [here](#).
- Utilizes a self-collected, lower nasal swab (or adult-collected for young patients).
- Test takes 15 minutes to provide a result.
- Instructions are included in the box in [English](#) and available online in [Spanish](#).

## Distribution Tests to the Public

CDPHE suggests that your organization make the tests available to the public for pick-up during regular business hours, at or near an easy-to-identify front entrance. CDPHE has included a [poster template](#) for your organization to customize, print, and post that includes key information regarding this program.

Please ensure that all of your personnel (leadership, staff, volunteers, and especially your front desk team and public information officers) are, at a minimum, aware of your participation in the program and know where in your facility individuals can pick up tests.

CDPHE will include your organization's location on the [free COVID tests map](#) and webpage. Please consider adding a message to your department website and/or social media channels indicating when tests are available or that your organization has distributed all of your supply.

## Guidelines

While it is up to each distribution point to determine the “rules,” CDPHE suggests the following guidelines to help your organization maximize the effectiveness of the program:

- Set a limit of four test kits per person per visit (two tests per kit, eight tests total).
- Strongly encourage that all persons receiving tests be present at the time of pick-up.
- Ensure that each person has access to the accompanying flier with program information. [English](#) | Spanish Coming Soon!

CDPHE relies on the honor system for program ease and to keep program requirements/guidelines to a minimum (i.e. no requirement to track distribution of tests by organizations). That said, CDPHE recommends that your team is trained and encouraged to be polite, helpful, and distribute requested tests. If your organization's supply runs low, there is a process to request additional tests using [this form](#).

CDPHE has designed this program with the intent to achieve broad distribution of COVID-19 tests to people who might be especially at risk and/or people who otherwise may not have access to them. With this goal in mind, CDPHE would rather have tests distributed than not. In the event that there is clear evidence of abuse of this program, it is up to your organization to decide how to respond.

## FAQs

**What should an individual do after they have taken the OTC test and have their results?**

Once a test result is available, an individual is encouraged to review these instructions on how to interpret and report the results. [English](#) | [Spanish](#)

**How many tests will my organization receive and when will tests arrive?**

Each location will receive a total of 20 boxes of test kits, each box contains 90 test kits for a total of 1,800 test kits. CDPHE will ship or courier tests in two phases over two - three weeks in February and early March 2022, and each phase will include 10 boxes.

**What if my organization is able to distribute additional tests than what was originally received?**

You can request more tests using [this form](#), and additional tests will be provided based on availability. Your team should be trained and encouraged to monitor your organization's test kit supply. CDPHE recommends that an order for additional tests be placed one full week (seven days) before running out of tests. This will assist in ensuring uninterrupted availability of the tests your organization provides to others. In addition, all Coloradans are eligible to participate in the CDPHE's Rapid At-Home testing program. They can simply visit <https://covidathometesting.colorado.gov/> to order additional tests that will be shipped directly to their home.

**My organization has distributed all the tests received and has decided not to order additional tests, what do I do next?**

When your organization has distributed all tests and has decided not to order additional supplies, please email [cdphe\\_covidtesting@state.co.us](mailto:cdphe_covidtesting@state.co.us) to let CDPHE know so the website and map can be updated.

**How do I request updates to the state website and map?**

Please email [cdphe\\_covidtesting@state.co.us](mailto:cdphe_covidtesting@state.co.us).

**How should I store the tests?**

Bring the shipment of tests inside immediately. If tests are cold or frozen, ensure they come to room temperature before distribution. Tests should be stored in a secure and dry environment at room temperature.